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# **FREE STATE GAMBLING AND LIQUOR AUTHORITY**

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## **IT Helpdesk Administrator (Ref 09)**

**Purpose:** To provide first-line support of IT services to the Authority

### **Key Performance Areas**

- Provide support services
- Adherence to IT governance
- Ensure skilled personnel
- Monitor daily backups

### **Requirements**

- At least 3 years practical experience in an IT environment.
- Knowledge of the Public Finance Management Act and Treasury Regulations.
- Responsible for, IT policies & procedures, network maintenance,
- Hardware and software user support and assist management with other related duties.
- Driver's licence is recommended.

### **Education**

- Relevant diploma/degree in Information Technology
- Microsoft Certified qualification will be advantageous
- ITIL or COBIT or A+ or N+ certification is recommended

Remuneration packages will be all-inclusive and market related, based on qualifications, prior learning and experience. A probity check will be performed on all short-listed candidates. The two successful candidates will undergo security clearance.

Candidates who meet the requirements can apply by quoting the reference number and submitting a detailed CV to:

The Human Resource Manager  
36 First Avenue  
Westdene  
Bloemfontein  
9300

**Fax:** 086 511 9551

**E-mail:** mohales@fsgrb.co.za

**Closing date: Friday, 30 August 2013 at 16:00**

**If no feedback is received by Monday, 30 September 2013 consider your application unsuccessful.**